

SAURABH JAIN, IAS

**ADDITIONAL MISSION DIRECTOR
SWACHH BHARAT MISSION**

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भारत सरकार
शहरी विकास मंत्रालय
निर्माण भवन

GOVERNMENT OF INDIA
MINISTRY OF URBAN DEVELOPMENT
NIRMAN BHAWAN

नई दिल्ली-110011, तारीख

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New Delhi-110011, Dated the

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Dated 7th Dec, 2016

D.O. No. PB/SBM/34/2016

Respected Sir,

As you are aware, Ministry of Urban Development is implementing Swachh Bharat Mission (SBM) Urban with a goal to make the country clean and open defecation free by 2nd October, 2019. One of the important components of SBM is capacity building of all city-level and state-level officials and other staff working for the Mission.

2. To effect substantial improvements in the programme for implementing all components of the mission, it is necessary to build the capacities of all relevant stakeholders, including Municipal Commissioners, Municipal Engineers, Health Officers, and Sanitary Inspectors etc. through exposure to new concepts and technologies in the field of sanitation and waste management.

3. MoUD is playing a facilitating role in identifying the best practices carried out in selected municipal corporations, and ensuring that officials from other municipal corporations should undertake exposure visits to these selected ULBs, to have a first-hand exposure about these best practices for replicating them in their respective cities. This will ensure peer to peer learning, sharing of best practices among officials from different regions of the country and ensuring effective implementation of various components of Swachh Bharat Mission.

4. We have successfully conducted 15 such exposure workshops covering the various components of the Mission. The training calendar for the next quarter is enclosed for your kind reference. (**Annexure – I**).

5. **The city of Pune has done commendable work in the field of mainstreaming Waste Pickers in Solid Waste Management (SWM).** You are therefore, **requested to conduct a capacity building exposure workshop** (which includes classroom learning, demonstration, site visits etc.) **on this initiative taken by your municipal corporation, on February 10th, 2017.** This will also provide an opportunity to the city to project their best practices at the National Level, for the officials of other municipal corporations to learn and replicate the work done. I would also request you to send your officials to the other cities for their capacity building as per the details mentioned in the calendar.

6. Ministry of Urban development has already worked out the unit rates for various components for conducting these capacity building program which is also enclosed along with this letter. (**Annexure – II**).

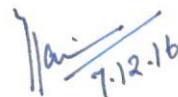
7. Your leadership and support is very crucial for successful implementation of this program and **hence I request you to nominate a nodal person from your organisation who will be responsible for conducting this exposure workshop.** Ideally this program should be of not more than three days. You are requested to design this program at your city level and invite the participants as mentioned in the training calendar enclosed along with this letter.

8. As this will be a peer to peer learning program in which all stakeholders are getting benefit, the cost of conducting the training program will be borne by the coordinating city, which can be met from the capacity building funds sanctioned under SBM. The boarding and lodging of the participating cities can be met from their respective capacity building funds.

I look forward to your cooperation in making this program a success.

With regards,

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Saurabh Jain', with the date '7.12.16' written below it.

(Saurabh Jain)

Sh. Kunal Kumar, IAS
Municipal Commissioner
Pune.

Copy to:

- 1. PS to Joint Secretary (SBM)
- 2. CPHEEO

Swachh Bharat Mission**Annexure I****Exposure Visit Calendar Dec 2016 – Mar 2017**

S. No.	Initiative/case Studies	City	Cities	Date & Month	PMU
1	Burari Construction & Demolition (C&D) Waste Recycling Plant, Delhi	North Delhi Municipal Corporation	All Cities	21 December 2016	Pravin Bhardwaj
2	Ahmedabad Effort to become Open Defecation free (ODF)	Ahmedabad Municipal Corporation	All Cities	13 January 2017	Omendra
3	Bio-toilets: Sustainable Solution to the Sanitation Challenge	Hyderabad Municipal Corporation	All Cities	27 January 2017	Saurabh Kumar
4	Mainstreaming Waste Pickers in SWM	Pune Municipal Corporation	All Cities	10 February 2017	Aditi
5	Thane Municipal Corporation - Integrated Solid Waste	Thane Municipal Corporation	All Cities	24 February 2017	Shreya
6	SWM in Pimpri Chinchwad	Pimpri Chinchwad Municipal Corporation	All Cities	10 March 2017	Ditsa
7	Engaging Social Entrepreneurs in Door to Door Collection of MSW in CCMC Wards (SWM)	Coimbatore Municipal Corporation	All Cities	24 March 2017	Dr. Saktheeswaran

Residential Programme**Annexure II**

S.No	Head of Costs	Rates Admissible
1	Lodging and boarding (for residential)	Rs. 1815 per person per day (say 1800) Rs.2915 per person per day for elected representatives and senior officials(say 2900)
2	Boarding(non –residential)	Rs.302 per person per day(Say 300)
3	Reading material and trg. Kit	Rs.726 per person(say 725)
4	Honorarium	Rs.1210 per session (say 1200)
5	TA for faculty*	Rs.15100 per programme
6	Training Hall Charges	Rs.5500 per day
7	Site Visit/local transportation	Rs. 11000 per programme
8	Institutional Charges	Rs.6000 per day
9	Copier, documentation, internet charges	Rs.3625 per day
10	Administrative Charges	10% of total